



# GRAHAMSTOWN FOUNDATION

*Vacancy*

## **Scifest Africa: Director**

The Grahamstown Foundation is a Section 21 non-profit Public Benefit Organisation that runs projects contributing to education, science and arts development, and provides opportunities for participants to actively engage in broad educational experiences. The Foundation also maintains and administers the 1820 Settlers National Monument.

**Scifest Africa**, South Africa's National Science Festival facilitates the public understanding of science through local, regional and national programmes. The main objective of **Scifest Africa** is to showcase leading South African research and provide a national platform for effective communication between topical national and international scientists and the general public, thereby facilitating and promoting public engagement and awareness of science.

The Scifest Africa Director implements quality, sustainable programmes promoting science, technology, engineering and mathematics (STEM); is responsible for all fundraising and the financial management of the project; builds stakeholder relationships; carries out evaluation and reporting functions; manages staff; and is responsible for publicity, promotions and media.

Responsibilities are diverse, involving liaison with a range of stakeholders external to and within the Foundation. This position requires sound institutional value judgement, the ability to work effectively under pressure and a high degree of passion for the project and its aims. The various project events reach between 350 - 70,000 people.

**QUALIFICATIONS AND EXPERIENCE:** A Bachelors degree, preferably post graduate, from a reputable institution, in a field relevant to the project and the work of the Foundation. A demonstrable passion for, and curiosity about science and technology with the ability to engage in debates around the public understanding of science, technology, engineering, and mathematics (STEM). 10 years of relevant experience in a scientific field, with at least 4 years leading and managing a self-funded project of substantial complexity and national reach. A solid and consistent track record in grant proposal and report writing, and successful experience in liaising and interacting with funders. A thorough understanding of the operations of the NPO sector. Demonstrable experience in marketing, media and events management. Substantial experience in budgeting and controlling operational costs with evidence of some complexity. An understanding of the South African education context and challenges.

**DETAILS AND APPLICATION FORMS:** These can be obtained from Louisa Clayton by telephone: (046) 603 1112/48/46, or by fax (046) 603 1173, or by emailing [executive.director@foundation.org.za](mailto:executive.director@foundation.org.za).

Visit the Scifest Africa website at: <http://www.scifest.org.za/>

**Closing date for applications forms and Curriculum Vitae: Friday 6 August 2010**

***Please Note:***

- 1. The Foundation reserves the right not to proceed with the filling of a post. An application in itself will not entitle an applicant to an interview or appointment and failure to submit an official Foundation application form, and to meet the minimum requirements of the post, will result in applicants immediately disqualifying themselves for consideration.*
- 2. Should no reply be received from the Foundation within one month of the closure of this advertisement the application must be considered unsuccessful.*