

APPLICATION FEE: EXHIBITIONS¹			R 6,000.00
APPLICATION FEE: WORKSHOPS²			R 500.00
ADDITIONAL EXHIBITION SPACE¹	Per m ²		R 199.00
EQUIPMENT³	Additional Trestle Tables	Per Unit Per Day	R 64.00
	Additional Chairs	Per Unit Per Day	R 7.00
	Additional Tablecloths	Per Unit Per Day	R 25.00
	Overlays	Per Unit Per Day	R 23.00
	Additional Display Boards	Per Unit for Event	R 152.00
	Data Projector	Per Unit Per Hour	R 66.00
	Flipchart	Per Unit Per Hour	R 16.00
	Back Cover, Full-colour	W 210 x H 297 mm	R 11,500.00
	Inside Front Cover, Full-colour	W 210 x H 297 mm	R 13,000.00
	Inside Back Cover, Full-colour	W 210 x H 297 mm	R 8,430.00
	Full Page, Full-colour	W 210 x H 297 mm	R 6,730.00
	Half Page, Full-colour	W 210 x H 148 mm	R 3,390.00
	Quarter Page, Full-colour	W 105 x H 148 mm	R 1,690.00
	PROGRAMME ADVERTISING		
EDUCATOR PACKS	Generic Packs collated by Scifest Africa	Per 600 packs	R 900.00
NAMETAGS	Additional Nametags		R 34.00
	Names received/name changes after 25/02/2019 or lost nametags		R 39.00
CAPS			R 115.00
MUGS			R 65.00
T-SHIRTS	All Sizes	Round Neck	R 145.00
		Golf Shirt	R 160.00

¹ The Application Fee includes a maximum exhibition space of +-12m² (W 6m x D 2m OR W 3m x D 3m) as well as the following:

- 2 x Trestle Tables
- 2 x Chairs
- 2 x White Tablecloths
- 1 x Display Board
- 1 x Full-colour entry in the Official Programme (Maximum 100 words), the company's full-colour logo and website address
- 1 x Registration pack including the Official Programme
- 1 x Nametags and lanyards for a maximum of six people
- 1 x Tea and coffee for a maximum of six people in the Contributors' Lounge

A maximum of 12m² will be allocated per exhibitor, after which space will be charged at R199.00 incl. VAT per m².

² A once-off application fee is payable per organisation, which includes the following:

- 1 x Full-colour entry in the Official Programme (Maximum 100 words), the company's full-colour logo (if not presenting an exhibition) or publicity image (if presenting an exhibition) and website address
- 1 x Workshop space for a minimum of 20 people including tables and chairs
- 1 x Registration pack including the Official Programme (if not presenting an exhibition)
- 1 x Nametags and lanyards for a maximum of six people (if not presenting an exhibition)
- 1 x Tea and coffee for a maximum of six people in the Contributors' Lounge (if not presenting an exhibition)

³ Scifest Africa only provides the equipment listed above as well as AV/Sound equipment. Contact Mr Lithemba Sebe at logistics@scifest.org.za for all AV/Sound rentals by Monday, 20 June 2022. For shell scheme, please contact the suppliers listed below directly:

Equipment	Company	Contact	Telephone	Mobile
Exhibition Shell Schemes	Expo Solutions	Andrew Stewart	041 581 3733	082 578 5987

Please Note:

Submission of an application form does not guarantee inclusion in the Scifest Africa Official Programme. Applicants that have not been accepted for inclusion in the Official Programme will be notified by 31 May 2022 and will have their application fee reimbursed.

Late Registrations

Registrations received after 23 May 2022 will be charged **R 1000.00** as a late registration fee.

Cancellation

Cancellations must be submitted in writing to the Manager: Scifest Africa at [manager\[at\]scifest.org.za](mailto:manager[at]scifest.org.za).

Cancellations by an organisation for whatever reason after 31 May 2022 will incur a 100% cancellation fee calculated as follows:

- Programme Advertising: Cost of full price of the advertisement.
- Exhibitions: Cost of full price of the exhibition registration fee, additional space requested, and additional exhibition equipment and promotional items ordered.
- Workshops: Cost of full price of the workshop registration fee, promotional items ordered, and 20% of total ticket sales for the relevant workshop/s as at day of cancellation.

Deadlines

- 23 May 2022 Contributor Application Form
Exhibition and/or Workshop Application Form
- 20 June 2022 Payment: Exhibition and/or Workshop Fee
Advertising Material
Payment: Advertising
- 30 June 2022 Payment: Additional Space and Equipment
- 30 June 2022 Hospitality Form
Payment: Promotional Gear

Banking

- Bank: Standard Bank
- Branch Code: 050917 (Grahamstown)
- Account Name: Scifest Africa
- Account Number: 081 975 929
- Account Type: Business Current Account

Please use your company name as reference for all payments and e-mail a copy of the proof of payment to [finance\[at\]nationalartsfestival.co.za](mailto:finance[at]nationalartsfestival.co.za) & "CC" [manager\[at\]scifest.org.za](mailto:manager[at]scifest.org.za) or send it to us via facsimile on 086 233 2095.